
Assistive Technology Service (ATS)

An tSeirbhís Teicneolaíochta Cúnta

Code of Conduct

We aim to create an environment in the Library that is conducive to study and research. Therefore, we ask users to follow a few simple rules that will benefit everyone.

Respect the personal space, privacy and personal boundaries of other users.

Anyone using the Library should have a valid **ID card**, since it will be needed to enter the Library and to borrow books.

Anyone using the **Assistive Technology Area** should be **registered with the Disability Support Services**.

Apart from bottled water, **food and drink** are not allowed.

The Library should be a quiet place for study. **Noise** that disturbs others will not be tolerated, including the use of mobile phones. **Take your conversations outside**.

No Library materials should be removed from the Library **without authorisation**. Library staff reserve the right to inspect bags if the alarm sounds at the exit gate.

Disciplinary action will be taken against anyone caught **damaging Library materials**, equipment or furniture.

Do not leave **personal belongings** unattended, and keep bags clear of walkways.

If the **fire alarm** rings continuously, the Library must be evacuated immediately. Library staff will direct people to the nearest fire exit, and everyone should comply with their instructions.